

# Upstate Model Railroaders

## Annual

### Hobby, Crafts and Collectibles Expo

At the Chase Sports Complex

22 Hudson Falls Rd, South Glens Falls, NY

December 9<sup>th</sup>, 2018

10am-4pm

We have 25,000 carpeted sq ft. of show space! There will be model railroad layouts, railroad, hobby, craft and food vendors, a silent auction, bounce houses for the kids and other activities. The Upstate Model Railroaders club will have their club rooms open to visitors with trains running all day.

#### Rules and Regulations and Information

1. Registration fee will be \$30 per 10X10 space. Vendors may supply own tables but 8 ft tables are also available to rent at a fee of \$5 per table. Tables MUST fit within vendor's designated 10x10 space.
2. Deadline to sign up for the show will be November 1<sup>st</sup>. Entries must be postmarked before this date.
3. Indicate in the form below if you need tables and how many of each you require.
4. Access to electricity is limited. The complex will be well lit.
5. Vendors may unload and setup on December 8<sup>th</sup> from 5pm to 9pm, or the morning of the show, December 9<sup>th</sup>, starting at 7 am. UMRR members will be on site to help. Setup should be complete by 9:50 am.
6. NYS Sales Tax papers are required.
7. For vendors who set up the evening before the show, the building will have nighttime security.
8. Vendors staying overnight for the show can contact the Queensbury hotel for special room rates. Mention the Upstate Model Railroaders show when booking your room.
9. We will have a silent auction. Please indicate below whether you would be willing to donate an item for auction. All proceeds go to benefit our non-profit club.

Send Registration to: Deborah Austin, 38 Butch Hill Way, Fort Edward, NY.  
Make checks or money orders payable to: "Upstate Model Railroaders"  
If you have any questions, email Deborah Austin at funygirl38@hotmail.com

BUSINESS NAME \_\_\_\_\_

OWNER'S NAME \_\_\_\_\_ TAX ID# \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ ST \_\_\_\_\_ ZIP \_\_\_\_\_ PHONE \_\_\_\_\_

DESCRIPTION OF PRODUCT (S) \_\_\_\_\_

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(USE BACK OF THE FORM IF NEEDED)

SILENT AUCTION ITEM (IF APPLICABLE) AND MONETARY VALUE

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EMAIL ADDRESS \_\_\_\_\_ CELL PHONE \_\_\_\_\_

WEBSITE ADDRESS (IF APPLICABLE) \_\_\_\_\_

ELECTRICITY : YES \_\_\_\_\_ NO \_\_\_\_\_

ENCLOSED IS ENTRY FEE FOR \_\_\_\_\_ 10X10 SPACE(S) INCLUDING \_\_\_\_\_ TABLES (SPECIFY  
NUMBER OF TABLES NEEDED)

TOTAL \$ \_\_\_\_\_

ENCLOSED IS ENTRY FEE FOR \_\_\_\_\_ 10X10 SPACE(S) WITHOUT TABLE RENTAL

TOTAL \$ \_\_\_\_\_

Vendors are encouraged to use the first loading dock around the corner of the building at the top of the hill. Parking of all vendor vehicles will be in an assigned area cordoned off for their use. Parking will be near the building but NOT next to the building. That area will be reserved for handicapped persons and for the food vendors. Those show vendors who have handicapped tags should approach a designated club member to be shown where to park.

There will be a shuttle from the lower parking lot to the entrance. All vendors will obtain a name tag upon arrival and should wear it for the duration of the show. After the show starts, all vendors and patrons will be required to use the main entrance into and out of the building.

Vendor will receive an email a couple weeks before the event with any further instructions and as a reminder.

Looking forward to seeing you all on December 9<sup>th</sup>!